



Performance Management - D082

Performance management training courses are a perfect way to learn the key skills needed to effectively manage performance in the workplace, opening up a variety of employment opportunities. This short, auto-marked programme will build your knowledge of the core skills needed to manage performance and underperformance and to give feedback in the workplace.

COURSE DETAILS

Section 1: The importance of effective performance management

In this section, you will learn about formal and informal performance assessment in the workplace and the line manager's role in performance management.

Section 2: How to manage the performance of individuals in the team

This section covers ways to ensure fair and objective formal assessment, how to set SMART objectives and performance standards for a team member and how to measure performance.

Section 3: Feedback in the workplace

You will discover the importance of feedback to improve performance and how to give feedback effectively.

Section 4: Managing underperformance

This section covers the potential areas of underperformance in the workplace and its causes, along with actions to restore performance to acceptable levels.

ASSESSMENT METHOD

Online learning materials with online assessment

ADDITIONAL INFORMATION

- Our Learner Support network is based in the UK
- Performance management training courses open up many employment opportunities
- Learn from your own home, in your own time
- Access to award-winning learning and assessment materials.

WHEN DOES THIS COURSE RUN?

CAMPUS	STARTS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	20th Oct 2021	Flexible	D082N001	
<p>If you are aged 19 or over:</p> <p>Fee : £30.00</p> <p>Please note, there are no discounts for this course.</p> <p><i>The fee quoted is for the academic year 2020-21.</i></p>				

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 20th October, 2021 and may be subject to change.