



Apprenticeship Standard in Professional Accountant - B175

This apprenticeship is designed for applicants who are developing into roles such as Assistant Auditor, Assistant Management Accountant, Assistant Financial Accountant, Accounts Payable and Expenses Supervisor, Commercial Analyst, Payroll Manager, Senior Bookkeeper, Senior Financial Officer.

COURSE DETAILS

Knowledge and skills areas that will be covered include:

- Business awareness
- Ethical standards
- Regulation and compliance
- Systems and processes
- Communication
- Leadership
- Planning and prioritisation

ENTRY GUIDELINES

Apprentices must be in paid employment of at least 30 hours a week. Potential candidates must not have any County Court Judgments or Individual Voluntary Agreements against them. Yearly membership to the AAT is also required. If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

ASSESSMENT METHOD

Apprentices will complete a synoptic end test covering knowledge and skills gained. Apprentices will also produce a portfolio and take part in a reflective discussion which will comprise a range of evidence produced in the work-place and this will be carried out by an independent assessment organisation.

WHERE CAN I PROGRESS TO?

Achievement of this apprenticeship allows registration with UK professional bodies in the sector.

Explore potential careers via [Career Match](#) — it provides current local data on wages and employment prospects.

WHEN DOES THIS COURSE RUN?

CAMPUS	STARTS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	01st Sep 2020	Part Time	B175M001	

Please contact Employer Services team on [0151 551 7610](tel:01515517610).

For advice and guidance, please contact Student Services on 0151 551 7777 or call into our Conway Park Campus. Open Monday, Tuesday, Thursday, Friday 11 to 4pm and Wednesdays 4 to 6.30pm (term time only).

This information was current on 14th October, 2019 and may be subject to change.