



AAT Professional Diploma in Accounting - BU401

The AAT Level 4 Diploma in Professional Accounting is the third and final stage of the full AAT qualification.

It is a professional course which will give you the skills to excel at a wide range of accounting and finance jobs.

COURSE DETAILS

Students will build on the management accounting knowledge that they have acquired during studies at Levels 2 and 3, whilst acquiring new knowledge and skills in the areas of taxation and credit management. There are three mandatory units:

- Applied Management Accounting
- Drafting and Interpreting Financial Statements
- Internal Accounting Systems and Controls

There are also two optional units that we teach:

- Personal Tax
- Credit & Debt Management

All five units are required in order to pass the qualification.

This qualification is equivalent standard to a foundation degree.

TIMETABLE INFO

January Start day course: Thursday 09:00 — 16:00

January Start evening course: Wednesday and Thursday evening 18:00 — 21:00

ENTRY GUIDELINES

Students are required to have completed the Level 3 Diploma in Accounting before commencing this course. You will also be required to attend an interview prior to enrolment.

If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

ASSESSMENT METHOD

By computer based assessments that are externally marked.

ADDITIONAL INFORMATION

A requirement of this course is membership with the AAT (The Association of Accounting Technicians). This comes at a cost and must be paid to the AAT.

It is advantageous to pay this as soon as possible, in order to gain access to the wide range of learning resources available from the AAT.

Please be aware that criminal offences, bankruptcy and IVAs will affect your application for membership with the AAT. See course leader for further details.

Initial unit exams are included in the course fees. Exam resits are an extra cost, which at Level 4 is £63 for all exams. There is also an extra cost for course textbooks, which is approximately £60.

WHERE CAN I PROGRESS TO?

Progression to the Chartered professional qualifications.

Explore potential careers via [Career Match](#) — it provides current local data on wages and employment prospects.

WHEN DOES THIS COURSE RUN?

| CAMPUS | STARTS | ATTENDANCE | COURSE CODE | PLANNED TIME TABLE |
|---|---------------|------------|-------------|--------------------|
| | 11th Sep 2025 | Part Time | BU401-25 | |
| <p>If you are aged 19 or over:</p> <p>Fee : £2573.00</p> <p>Please note, there are no discounts for this course. If you are aged 19+, you may be able to apply for a 19+ Advanced Learner Loan (which is available for this course).</p> | | | | |

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 21st July, 2025 and may be subject to change.