



AAT Award in Business Skills - D106

This course is funded by Liverpool City Region Combined Authority's Adult Skills Fund.

Access (Level 1) qualifications are an entry point for students who need additional support to develop their finance or business skills.

These qualifications are designed to give students the introductory knowledge and confidence to take on higher level AAT qualifications and to progress in their lives and careers.

COURSE DETAILS

The AAT Access Award in Business Skills offers students at Level 1 the opportunity to develop key practical skills used in every business as a route into employment.

On completion of this qualification, students will also be equipped with a strong foundation from which to progress to further study with AAT in either accountancy or bookkeeping if they would like to do so.

This qualification will particularly suit those students with minimal work experience or those who require additional support to progress. This may include younger learners, those on traineeships seeking basic employability skills, adults seeking to validate their existing skills to enter into the workplace, or those who want to study higher level AAT qualifications but would like to test their abilities before progressing further with AAT.

AAT does not set any prerequisites for the study of the AAT Access Award in Business Skills. However, the ability to communicate information clearly and appropriately to a given audience is a valuable skill in any role and in any type of business.

For the best chance of success, we recommend students begin their studies with basic English. Basic numeracy will be developed within this qualification so is not required before starting study.

TIMETABLE INFO

Friday 09.30 — 13:00

Start Date: 28/03/2025

ENTRY GUIDELINES

You must be 19 or over to study on this course.

You do not need to have any formal qualifications in this subject.

You must complete a satisfactory interview and show that you have an interest in this subject.

If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

EQUIPMENT REQUIRED

N/A

ASSESSMENT METHOD

Students must successfully complete one end-of-qualification computer-based assessment to achieve this qualification. The proportion of this qualification assessed by external assessment is 100%

WHEN DOES THIS COURSE RUN?

CAMPUS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	Part Time	D106Q001	
<p>If you are aged 19 or over:</p> <p>Fee : £170.00</p> <p><i>The fee quoted is for the academic year 24/25.</i></p>			

CAMPUS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
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CAMPUS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	Part Time	D106Q002	
If you are aged 19 or over:			

CAMPUS	STARTS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	24th Nov 2025	Part Time	D106R001	
<p>If you are aged 19 or over:</p> <p>Fee : £540.00</p> <p><i>The fee quoted is for the academic year 24/25.</i></p>				

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 04th July, 2025 and may be subject to change.