

A man with glasses and a purple sweater is pointing at a large screen. The screen displays an AAT task titled 'Task 3 (17 marks)' with a list of features of cloud accounting. A blue banner is overlaid on the bottom left of the image.

AAT Advanced Diploma in Accounting (part-time) - BU303

The Level 3 Diploma in Accounting (Part-time) is the second stage of the full AAT qualification, for those who have completed the Level 2 Certificate in Accounting. It is a professional course which will give you the skills to excel at a wide range of accounting and finance jobs.

COURSE DETAILS

On the Level 3 Diploma you are introduced to more advanced bookkeeping and final accounts preparation techniques.

You will also learn:

- Business Awareness & Financial Management
- Preparing Financial Statements & Management Accounting Techniques
- Tax Processes for Businesses

This qualification is equivalent to A-level standard

TIMETABLE INFO

Timetable for January Start:

Thursday day time 09:00 - 16:00, or Thursday evening 18:00 — 21:00

ENTRY GUIDELINES

To study a Level 3 qualification, you will need:

Level 2 AAT Accountancy qualification or equivalent, along side GCSE English and maths at grade 4 or FS Level 2 English and maths, or equivalent. If you have substantial industry experience this may be considered at interview.

Satisfactory interview and/or assessment

If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

ASSESSMENT METHOD

By computer based assessments that are externally marked.

ADDITIONAL INFORMATION

A requirement of this course is membership with the AAT (The Association of Accounting Technicians). This will come at a cost.

It is advantageous to pay this as soon as possible, in order to gain access to the wide range of learning resources available from the AAT.

Please be aware that criminal offences, bankruptcy and IVAs will affect your application for membership with the AAT. See course leader for further details.

Initial unit exams are included in the course fees. Exam resits are an extra cost, which at Level 3 is £60 for all exams. There is also an extra cost for course textbooks, which is approximately £60.

If you are able to access this course for free, you should be aware that you are still required to pay for the extra fees to AAT, any exam resits, and the course books, although you can also apply for a college bursary to help with a contribution towards these costs.

WHERE CAN I PROGRESS TO?

Progression to the AAT Professional Diploma in Accounting and then on to the Chartered Professional qualifications

WHEN DOES THIS COURSE RUN?

CAMPUS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	Part Time	BU303-25	
<p>If you are aged 19 or over:</p> <p>Fee : £2573.00</p> <p><i>The fee quoted is for the academic year 25/26.</i></p>			

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 12th September, 2025 and may be subject to change.